
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Executive Committee

October 29, 2009 Minutes

Co-chairs: Linda Kot, Dia Barney

Next Meeting: Thursday, Dec. 3, 2009 3:00-4:30 p.m. Jackson Employment Center, 400 E. 26 th Street

Report to TPCH General Meeting November 12th
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| <ul style="list-style-type: none">■ Formation of Executive Directors meeting agenda workgroup |
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TOPICS DISCUSSED

1. **Minutes.** Minutes of the previous meeting were accepted by consensus.
2. **Street Count Update.** Sylvia Cuestas reported. A call to volunteer was emailed to previous volunteers and included in the TPCH weekly announcements. Approximately 24 volunteers have responded. The subcommittee and team captains will meet December 1st at Our Family Services, 2:00-3:00 p.m. She requested and received a number of volunteers at the most recent COSA meeting. They plan to: recruit outreach workers, and ensure that each team includes at least one; again have drop-in centers again at Primavera Foundation and Open Inn; again use rural food banks as a data source. She and co-chair Laurie Mazerbo seek expert advice from previous co-chair Mary Pat Sullivan.
3. **NOFA.** Linda noted that the deadline for the HUD application submission was extended November 25th, but the Continuum of Services Committee plans to submit the application November 18th. The review subcommittee will meet Monday, November 2nd, and set a second review meeting before November 18th. Participants discussed the proper methods of calculating performance to ensure appropriate representation of area successes. It was noted that it appears that the Continuum of Care (CoC) consultants may be calculating percentages across program types, resulting in unusual and inaccurate results.
 - **Next step.** Steve will send to the executive committee members the formulas that the CoC consultants are using for reporting performance.
4. **Transparency.** Dia Barney reported that, after the Proposition 200 presentation, there were questions about the transparency of the agenda-setting and decision-making process. Participants discussed how to best inform the general membership how agendas are set and presentations included. They reached consensus to: remind members that approved minutes are available on the web site; and schedule future presentations about Tucson/Pima Consolidated Plan and how it determines funding formulas for non-HUD grants; and on the plan's relationship to the annual HUD Exhibit 1, and the importance of Exhibit 1 as a representation of our community as a whole and the in the benefits resulting from it. all
 - **Next steps.** Committee will remind members that all approved minutes are posted, and schedule presentations as appropriate.
5. **Executive Directors Meeting.** Participants discussed the origins of the planned Executive Directors meeting in the fall 2007 retreat regarding TPCH's structure; the decision of the previous Executive Committee that area executive directors' understanding of and support for TPCH activities must be assured before a General Council decision on future structure; and how to proceed now that the co-chairs have held a preparatory meeting with city and county representatives.

Executive Directors Meeting cont'd.

Linda noted that the representatives stated they were willing to consider combining funds to support a half-time staff position to maintain TPCCH continuum of care (CoC) data year-round, eliminating annual CoC consultant hiring and freeing other funds for necessary administrative support.

Members further discussed the changes that will result from HEARTH Act passage and the need for a plan/structure to best work within those changes. They reached consensus to request a work group of two Executive Committee members plus one representative of each TPCCH standing committee to draw up a statement of purpose, agenda and desired result for this meeting.

- o **Next steps. a.)** Co-chairs will announce workgroup formation and request standing committee representatives at the November General Council.
- b.)** Steve Nelson will present to the workgroup on the CoC process history and anticipated changes.

- 6. Committee Reports.** Dia reported that no specific motions were brought forward in the committee minutes.
- 7. Old Business/Our Saviour's Lutheran Church.** Two nights weekly of overnight shelter did not seem practical. The church will be asked to become part of the Summer Sun program.
- 8. New Business.**
 - **New ADOH Director.** Linda noted that there will be a November 13th reception for the Arizona Department of Housing Director and encouraged members to attend and represent the needs of homelessness persons.
 - **Next meeting.** Consensus was to meet on Thursday, December 3rd at Jackson Employment Center.
- 9. Request for Hand Claps.** Hand claps were suggested for: Jill and Jim Rich on their Arizona Coalition to End Homelessness award; Veterans Stand Down; and Hope Fest.
- 10. Next Meeting.** Thursday, December 3rd, 3:00-4:30 p.m. at Jackson Employment Center, 400 E. 26th Street.

Submitted by Settle Madden

Attendance

Name	Organization	Email
Gary Bachman	Pima County	gary.bachman@pima.gov
Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Dia Barney	COPE	dbarney@copebhs.com
Beth Carey	SAAF	bcarey@saaf.org
Sylvia Cuestas	Christian Faith Center	sylvia.cuestas@pima.gov
Lisa Griffin	Open Inn	lgriffin@openinn.org
Linda Kot	Primavera Foundation	lkot@primavera.org
Steven Nelson	Jackson Employment Center	steve.nelson@pima.gov