
TUCSON PLANNING COUNCIL FOR THE HOMELESS

Executive Committee

April 30, 2009 Minutes

Co-chairs: Linda Kot and Dia Barney

Next Meeting: June 2, 2008, 3:30 -5:00 p.m., Terrace Rm., Santa Rita Bldg., 310 Commerce Park Loop
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Items for TPCB General Meeting

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| <ul style="list-style-type: none">■ Presentations by VA, Census Bureau, Emergency Preparedness representatives and on the HPRP application■ Motion to approve Interagency Training Day■ Motion to approve letter to ADC deputy director■ Election of 2009-2010 Executive Committee |
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TOPICS DISCUSSED

1. **Minutes.** Minutes of the March 26th meeting were accepted by consensus
2. **Presentations, General Council.** Participants considered the following requests for presentations to the General Council and allotted time as follows.
 - **John Adams, Veterans Administration.** 10 minutes for a presentation on VA per diem programs.
 - **Laura Cummings, Census Bureau.** 10 minutes for a presentation on the 2010 national census. Consensus was to appoint a workgroup to work with the Census Bureau.
 - **Renée Peyton, Emergency Preparedness.** 10 minutes. She may wish to present with a City of Tucson representative, in which case each speaker will have 5 minutes. Don Blascak will contact Renee to confirm that presentation.
3. **SHP Score Results on Submittal by PPP.** TPCB's 2009 HUD application scored 75.5 points. The 2008 funding line was 78.25. This explains why the Bonus Samaritan and Rapid Re-housing Programs were not funded. Participants discussed the facts that: the scoring criteria changed last year; the continuum of care consultants were new; and the only feedback received or anticipated is the score itself. There were concerns before and at application time about the method of reporting numbers and statistics. HUD's generic feedback included that continua lose points when they do not participate in the Annual Homeless Assessment Report (AHAR). Consensus was to more closely supervise the application preparation and participate in the AHAR.
4. **Street Count, Chronically Homeless, and HIC.** Linda noted that the CoS Committee discussed concerns about which programs (homeless only versus homeless plus others) should be included in the continuum's housing inventory chart.
 - **Next step.** CoS Committee and HMIS representatives will meet with DES, and Arizona HUD representatives about the appropriate criteria for including programs
5. **SHP Certification for Leasing.** Steve Nelson reported. He distributed the "Certification for Leasing Amount: 2008 Supportive Housing Program Conditional Awards", which is for the grantee to certify the total amount of leasing costs covered. The form has been sent only to the field offices to date. It appears that it will be part of the HUD contracts when they are presented. Explanation of its use may be forthcoming with the contracts.
 - **Next step:** CoS Committee representatives will ask about the use of the certification when they meet with HUD representative.
6. **HPRP.** Gary Bachman asked whether the County should do a presentation of the plan and funds application for General Council. Consensus was to allot 10 minutes for the presentation.

7. **Letter to ADC.** Participants reviewed the Discharge Planning Committee's planned letter to Arizona Department of Corrections (ADC) Deputy Director Charles Flanagan. Consensus was to shorten it to bullet points.
- **Next step.** Dia will provide feedback to the Discharge Planning Committee.
8. **Committees Updates.** Kevin Jackson reported the following items being brought forth in addition to general updates.
- **Discharge Planning.** The committee will bring forth the previously discussed letter.
 - **Homeless Youth.** Committee will make a motion to approve Interagency Training Day and allot up to \$100 from the TPCH general fund for expenses, if needed.
 - **Education.** Conference program designs will be presented for a selection of a preferred design.
 - **Membership.** Jodie added that there will be no report because the committee has not met. Participants discussed whether it was necessary to hear reports from committees that do not have discussion items. It was suggested that the committee's next meeting be printed on the agenda instead.
9. **Old Business.**
- **Executive Directors Meeting.** The meeting was delayed by HPRP planning, but should be held at the end of May or early June.
 - **TPCH Website.** The revised website is complete and will be posted soon.
 - **Handclaps.** Suggested for handclaps were: Lori Block and Garrett Dangerfield for the new TPCH website.
 - **Next step.** Members will email Linda and Dia to suggest additional handclaps.
 - **Renaming THC.** The renaming of Tucson Homeless Connect was voted down by the committee.
 - **Hope Mart (Shield Foundation Referrals)** Susan Renna requested referrals from TPCH of clients interested in obtaining a minimal-cost home, but provided no program qualifications. Consensus was that referrals should be through agencies.
 - **Next step.** Co-chairs will remind Hope Mart that TPCH is a clearing house rather than a service provider.
 - **Agencies' Inclusion on TPCH Literature.** Participants discussed generally whether TPCH should have criteria, and which criteria, for adding agencies to various referral lists, and how that may affect planned Discharge Planning Committee publications.
 - **Next step.** Dia will consult with the Discharge Planning Committee chair.
10. **New Business.**
- **Time/Location of Next Two Meetings.** Participants discussed times/places for the May and June meetings and reached consensus as follows: May 28th meeting 2:00-3:30 p.m.; and June 25th at LaVerna's Restaurant, 8:00 -9:30 a.m. at LaVerna's Restaurant.
 - **Next step.** Dia will ask Jodie to reserve the Terrace Room for the May 28th meeting.
11. **Next Meeting.** Thursday, May 28th, 2:00-3:30 p.m., tentatively in the Terrace Room, Santa Rita Building, 310 N. Commerce Park Loop. Meeting was later rescheduled to Tuesday, June 2nd, 3:30-5:00 p.m. in the same location.

Submitted by Settle Madden

Attendance

Gary Bachman	Pima County CDNCD	gbachman@csd.pima.gov
Jodie Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Dia Barney	COPE Community services	dbarney@copebhs.com
Don Blascak	Interfaith Coalition for the Homeless	dblascak@comcast.net
Kevin Jackson	Wingspan	kevingarrettjackson@gmail.com
Linda Kot	Primavera Foundation	lkot@primavera.org
Steve Nelson	Jackson Employment Center	snelson@pima.gov