
TUCSON PIMA COLLABORATION TO END HOMELESSNESS

General Council

February 10, 2011 Minutes

Co-chairs: Lisa Griffin, Steve Nelson

Next Meeting: March 10, 2011, 3:00 – 4:30 p.m., Rillito-Sabino Rm. Sentinel Bldg., 320 N. Commerce Park Loop
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TOPICS DISCUSSED

1. **Minutes.** Lori Block moved and Linda Kot seconded that the minutes of the January meeting be approved as presented. **Motion passed unanimously.**

2. **Presentations.**

- **Chairpersons' report.** Two topics were addressed: HEARTH Act implementation and the Federal Strategic Plan to Prevent and End Homelessness (FSP).

On February 15th the Executive Directors Workgroup will begin discussing the qualities and capabilities of a fiscal agent needed to comply with TPCCH needs/ responsibilities as a collaborative applicant under the HEARTH Act. The actual regulations and date on which our continuum of care will be responsible for implementing the act is unknown. No HEARTH Act regulations have been released; and Congress continues to fund the federal government through continuing resolutions, freezing homeless funding at fiscal year 2010 levels. These levels do not sustain HEARTH Act programming, thus HEARTH Act implementation cannot occur until this changes.

The U.S. Department of Veterans Affairs (VA) is working to implement the FSP goal to end homelessness among veterans within five years. A report on the recent VA Summit on the FSP and its implementation efforts was distributed. (ATTACH)

- **Van of Hope update.** Kathy Hall presented and distributed materials about and schedule for the Southern Arizona Health Village for the Homeless Program Van of Hope. She elaborated on the materials and answered participants' questions. She noted that the Health Village is also preparing to start a post hospital care program for homeless persons. This year's will be a pilot program at the Primavera Men's Shelter. A skilled nursing vendor will join the existing partners in the pilot project. The year's budget will be \$33,000, most of which will go to skilled nursing, she said.

Agencies and programs wishing to request Van of Hope visits to their sites, should contact kathy.hall@carondelet.org

- **July-December 2010 TPCCH budget report.** Lori Block reported that from July 1st through December 31st, 2010. TPCCH received and spent \$38,000 in grants. and spent \$38,000. The General Fund has \$24,000 of which \$15,000 is allocated, and \$8,000 remains available.
 - **Next step.** Lori will provide a copy of the July1-December 2011 budget report for distribution with the next TPCCH weekly announcements. (Attached report was sent February 17, 2011.)
- **Project Action update.** Project Action coordinators Jane Kroesen and Jodie Barnes reviewed the formation, initial implementation, and progress to date of Project Action, the Homeless Prevention and Rapid Re-housing Program (HPRP); distributed and summarized their first yearly report; and answered participants' questions. They noted that Project Action has spent about \$750,000 of the available \$3.5 million to date, and believe that they will meet the goal of expending 60% of funds by August 2011, the first two years of the program.

Presentations cont'd.

- **51homes.** Ron Koenig reported. The group is rapidly approaching their survey week. That week begins Sunday, April 10th with a training day. Surveys will be conducted April 11th-13th. Thursday, April 13th will be a day off, and Friday, April 15th will be the day for the community report. They are currently seeking experienced outreach workers as team leaders to join community volunteers to complete administration of the vulnerability index survey, which uses eight key factors to determine the individuals most at risk for early death because of homelessness. Individuals and surveys will be photographed, and their photos and responses uploaded to a national database. That software will use the data to rank by need the surveyed individuals.

Ron reported on the local volunteers experience observing Albuquerque's survey week. That city's efforts turned into rescue work Tuesday-Wednesday due to winter storms.

He noted that the next meeting of 51homes will be Tuesday, February 22nd, 3:00-5:00 p.m. in the Desert Willow Room of Plaza Arboleda (the CPSA training center), 2502 N. Dodge. He said that they are seeking experienced outreach workers to act as survey team leaders, and also have data input opportunities. Surveyors need to participate all four days. They hope to have a mix of skilled workers, and novices, genders, and multiple language speakers..

- **SunTran Workgroup update.** Karen Caldwell reported. The workgroup has met twice with representatives of the SunTran regarding people who cannot document the fact that they have no income. There has also been a neighborhood meeting. SunTran said they implemented the new documentation requirements at Mayor and Council's direction. The workgroup is attempting to design a proposed standard form for explaining why an individual has no documentation of lack of income. That form would be used by all agencies. The form will be distributed to TPCH for review and approval, possibly next week, for an immediate electronic vote. To date 18 agencies have told the group that they spent \$273,000 last year on bus passes for the people they serve. She asked that any member agency/program that has not yet let the workgroup know how much they spent on bus passes last year to please submit that information to her. Interested parties are invited to attend the next workgroup meeting on Wednesday, February 16th at the Primavera Training Center.
 - **Next step.** The completed "no income" letter draft will be submitted to TPCH for review and an approval vote (electronically, if needed).

3. Committee Reports.

- **Continuum of Services (CoS).** The January CoS Committee meeting was deferred in favor of the 2011 Homeless Street Count. Laurie Mazerbo reported on the count. Surveys were done at five feeding sites on the evening of Tuesday, January 25th by 14 volunteers. Wednesday, January 26th, more than 100 volunteers counted and interviewed homeless persons throughout the city. The Primavera Foundation opened at 5:00 a.m., served breakfast, and conducted interviews there. The count co-chairs led a team counting at Casa Maria. Youth Outreach workers both participated in the morning count and sought out unaccompanied youth in early afternoon hours. Skrappy's & Wingspan opened for surveys as well. The Street Count debriefing, with lunch, will be Tuesday, February 22nd, 12:00-1:00 .m. at Caridad-de Porres. Leslie Carlson has created a spreadsheet for the data, and Our Family Services workers are entering it. The numbers initially appear lower than expected due to the need to interview.

Any agency that has not yet turned in their shelter survey needs to do so immediately to Andy Hall at jahall@azdes.gov

- **Homeless Management Information System (HMIS).** Don Logue reported. A major software upgrade will be done February 21st, necessitating training classes next week for all users. HUD has accepted the data that TPCH submitted in all categories for use in the Annual Homeless Assessment Report (AHAR).
- **Plan To End Homelessness (PTEH).** Linda Kot reported. The committee is still gathering success stories for the public awareness campaign. They have approached different agencies to ensure a good mix of stories; and still need stories from an elderly person who recently moved out of homelessness, and a currently homeless person. Persons must be willing to have a photo taken, tell their story, status, and hopes/goals and be re-contacted. While the contracted public relations firm, LP&G, seeks 12-14 stories to review, please remember that they expect to be able to use only five stories in the planned video. Stories as needed as soon as possible. Please submit them to Linda Kot at lkot@primavera.org.

Committee reports cont'd.

- **Tucson Homeless Connect.** Lori reported. Kathleen Joy has agreed to coordinate volunteers. Please contact her if you are able to provide assistance. Pima County will provide the event's printing; forms, and 1,500 outreach flyers. A facility walk-through is set for next Wednesday, February 16th at Dunbar Auditorium, 325 W. 2nd Street.
- **Conference.** Olivia Gutzman reported. The committee has chosen increasing attendance as their first priority, and wish to begin immediately. They have asked that each participant share the name of their head training or education officer to help with attendance and suggestions. Eric Cross added that the Art Center Design College will again provide designs from which TPCH can choose a conference program cover design.
- **Emergency Services.** Sylvia Cuestas reported. Project Hospitality continues through February 28th. There have been 30 Operation Deep Freeze nights to date, the most in many years. Approximately 10,000 blankets have been distributed, and about the same number remains to fill local needs. If you need blankets, please email Sylvia at sylvia.cuestas@pima.gov or Don Blascak at dblascak@comcast.net.
- **Homeless Youth.** Laurie reported. The committee plans a "Home Is Where The Art Is" youth event on April 9th, 2:00-5:00 p.m., at Skrappy's to extend outreach to the many youth who were unable to attend the evening event last fall due to bus schedule changes. The committee is working especially with school registration and to engage school McKinney-Vento liaisons. In response to a request for a definition of a homeless youth, Laurie noted that the definition varies according to different funding sources, and that the youth agencies in town collectively serve 13-24-year-olds.
- **Membership.** Kevin Jackson reported. The committee reviewed attendance and has no changes to the voting membership to report.
- **Discharge Planning.** Deferred.

4. Old Business.

- Leslie urged each participant to please complete the Image Greater Tucson survey immediately if he or she has not already done so.
- **Continuous men's shelter.** Brother David Buer said that the volunteer-run men's continuous shelter has operated every night since December 14th (with plans to go through February 14th), and has had an average of 36 guests nightly but closer to 60 guests nightly during the recent week-long cold spell. The women's shelter has served an average of 12-14 women nightly, with plans to continue through mid-March

5. **New Business.** Linda Kot announced that Primavera has open appointments for rental assistance for persons/families receiving Temporary Assistance to Needy Families (TANF). Persons wishing to make appointment should phone (520) 882-5244.

6. **Next Meeting.** Thursday, March 10, 2011, 3:00 – 4:30 p.m., Rillito-Sabino Room of the City's Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

Attendance

Name		Organization	Email
Jodie	Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Dia	Barney	COPE	dbarney@copecommunityservices.org
Danielle	Bentley	La Frontera	dbentley@lafrontera.org
Betty	Bitgood	Hope of Glory Ministries	betty@tucsonhope.org
Lori	Block	ICH	lori.block@ichtucson.org
David	Buer ofm	Franciscans	buerofm@gmail.com
Karla	Calderon	TMM Family Services	kcalderon@tmmfs.com
Karen	Caldwell	Primavera Foundation	kcaldwell@primavera.org
Leslie	Carlson	PTEH Coordinator	lacarlson@cox.net

Attendance cont'd.

Martha	Castañeda	Comin' Home	execdir@cominhome.org
Kim	Cook	New Beginnings for Women & Children	kcook@nbwctucson.org
Eric	Cross	CODAC	ecross@codac.org
Sylvia	Cuestas	Living Faith Christian Center	sylvia.cuestas@pima.gov
Kelly	Evans	Emerge!	kellye@emergecenter.org
Ray	Figueroa	Sin Puertas-PPP	rfigueroa@thepartnership.us
Vincent	Fricano	VA	vincent.fricano@va.gov
Anna	Garcia	Arizona Housing & Prevention Services	hotteller03@yahoo.com
Lisa	Griffin	Open Inn	lgriffin@openinn.org
Olivia	Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org
Kathy	Hall	Carondelet	kathy.hall@carondelet.org
Lacey	Hamack	Society of St. Vincent de Paul	
Justin	Hartland	Compass	jhartland@compasshc.org
Wendy	Heiden	La Frontera	wheiden@lafrontera.org
Shauna	Hickem	El Rio Health Center	
Kevin	Jackson	Wingspan	kjackson@wingspan.org
Mark	Jensen	SAVAHCS	mark.jensen2@va.gov
Kathleen	Joy	American Red Cross	kjoy@redcrossarizona.org
Marla	Keno	Society of St. Vincent de Paul	
Margaret	Kish	Pima County	margaret.kish@pima.gov
Ron	Koenig	City of Tucson	ron.koenig@tucsonaz.gov
Linda	Kot	Primavera Foundation	lkot@primavera.org
Jack	Kressley	Rural Homeless Coalition	karen.m@cox.net
Jane	Kroesen	Pima County	jkroesen@pima.gov
Don	Logue	Symmetric Solutions	dlogue@symmetricsolutions.org
Laurie	Mazerbo	Our Family Services	lmazerbo@ourfamilyservices.org
Barbara	Montrose	CPSA	barbara.montrose@cpsa-rhba.org
John	Orr	Open Inn	jorr@openinn.org
Sally	Ramsey	Old Pueblo Community Services	sramsey@helptucson.org
Susanna	Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
Phyllis	Russell	Esperanza en Escalante	prussell@eeeveterans.org
Kari	Schafer	New Beginnings for Women & Children	kschafer@nbwctucson.org
Patti	Scott-Lopez	CPSA	patricia.scott-lopez@cpsa-rbha.org
Mary Jo	Silcox	Compass	msilcox@compasshc.org
Rodney	Williams	The Giving Tree Outreach Program	rodney@thegivingtree.org



Southern Arizona Health Village for the Homeless Program

February 2011

El Rio Community Health Center and SAHVH Outreach to the Homeless

(Traditional El Rio outreach is in regular font. Van of Hope outreach is in **bold, italicized** font)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 -Casa Maria AM -Vida Serena PM -Pio Decimo 8AM – 12:30PM -GRM Woman's Shelter 3-7	2 -Salvation Army Men's Shelter AM	3 -Casa Maria AM -Emmanuel Baptist Church PM	4 -Primavera Pink House AM Van Outreach is cancelled for Southside Presbyterian and GRM Men's Shelter on 2/4	5
6	7 -Primavera Men's Shelter PM	8 -Casa Maria AM -Vida Serena PM -Hope, Inc 8-12PM -GRM Woman's Shelter 3-7PM	9 -Salvation Army Men's Shelter AM	10 -Casa Maria AM -Emmanuel Baptist Church PM	11 Primavera Pink House AM	12
13 Z-Mansion 8AM to 12	14 -Primavera Men's Shelter PM	15 -Casa Maria AM -Vida Serena PM -Pio Decimo 8AM – 12:30PM -GRM Woman's Shelter 3-7PM	16 -Salvation Army Men's Shelter AM	17 -Casa Maria AM -Emmanuel Baptist Church PM	18 -Primavera Pink House AM -Southside Presbyterian Church 8AM-12 -GRM Men's Shelter 2- 6PM	19
20	21 -Primavera Men's Shelter PM	22 -Casa Maria AM -Vida Serena PM Hope, Inc 8-12PM -GRM Woman's Shelter 3-7PM	23 -Salvation Army Men's Shelter AM	24 -Casa Maria AM -Emmanuel Baptist Church PM	25 -Primavera Pink House AM	26
27	28 -Primavera Men's Shelter PM					

To receive email updates on the Outreach calendar, please send an email to:
kathy.hall@carondelet.org

2:57 PM
01/24/11
Accrual Basis

**Interfaith Coalition for the Homeless, Inc.
Profit & Loss Budget TPCH Accounts
July through December 2010**

	<u>Jul - Dec 10</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
5 - TPCH - Contributions to General			
5030 · Organization	340.00		
5035 · Annual Conference	10,553.73	9,000.00	117.26%
5036 · Tucson Homeless Connect	1,674.15	2,000.00	83.71%
5038 · Interested Earned	10.60	0.00	100.0%
Total 5 - TPCH - Contributions to General	<u>12,578.48</u>	<u>11,000.00</u>	<u>114.35%</u>
51 - TPCH - Earned Revenue			
5041 · AZ Dept of Housing (CoC)	26,775.00	26,775.00	100.0%
5045 · ADOH Motel Vouchers/ID	14,278.38	16,600.00	86.01%
5110 · City of Tucson - CDBG	18,067.48	19,000.00	95.09%
5115 · City of Tucson - Human Services	9,508.33	15,000.00	63.39%
5160 · Dept of Econ Sec - Shelter	61,300.47	36,382.50	168.49%
5210 · Pima County - Transport	1,888.50	5,000.04	37.77%
5220 · Pima County - PTEH	6,786.22	6,816.70	99.55%
Total 51 - TPCH - Earned Revenue	<u>138,604.38</u>	<u>125,574.24</u>	<u>110.38%</u>
Total Income	<u>151,182.86</u>	<u>136,574.24</u>	<u>110.7%</u>
Expense			
7000 - TPCH Programs expenses			
7010 · Program Coordination	87,970.63	72,700.00	121.01%
7030 · Services & Supplies	16,153.27	8,000.00	201.92%
7039 · Motel voucher/ID assistance	14,278.38	16,600.00	86.01%
7040 · Transportation	1,988.60	5,000.04	39.77%
7045 · PH/OSB Program to ICH	8,008.33	6,816.70	117.48%
7050 · Fiscal Agent fee	10,199.98	11,799.94	86.44%
Total 7000 - TPCH Programs expenses	<u>138,569.19</u>	<u>120,916.68</u>	<u>114.62%</u>
7032 - Prior Year Expenses			
7035 · PTEH Public Relations expenses	0.00	4,500.00	0.0% [1]
Total 7032 - Prior Year Expenses	<u>0.00</u>	<u>4,500.00</u>	<u>0.0%</u>
7100 - TPCH - General Treasury			
7105 · Printing/Copying/Postage/Supps	1,896.02	1,800.00	94.22%
7110 · Annual Conference	5,761.61	5,500.00	104.76%
7115 · Tucson Homeless Connect	3,893.10	3,500.00	111.23%
7120 · Annual Street Count	200.00		
Total 7100 - TPCH - General Treasury	<u>11,550.73</u>	<u>10,800.00</u>	<u>106.95%</u>
Total Expense	<u>150,149.92</u>	<u>136,216.68</u>	<u>110.23%</u>
Net Ordinary Income	<u>1,032.94</u>	<u>357.56</u>	<u>288.89%</u>
Net Income	<u>1,032.94</u>	<u>357.56</u>	<u>288.89%</u>

[1] Payment made in January 2011

TPCH General Treasury - as of December 31, 2010

Balance 7/1/10		\$ 23,271.47
Income: (undesignated)		
Interest		10.60
Donations		340.00
Donations towards Tucson Homeless Connect		1,674.15
Annual conference		10,553.73
Total income for general treasury:		<u>\$ 12,578.48</u>
Expenses:		
Tucson Homeless Connect		(3,893.10)
Annual Conference		(5,761.61)
Annual Street Count		(200.00)
Printing		(1,696.02)
Guidelines for Getting Out	1,189.03	
Need Help brochures	506.99	
		<u>\$ (11,550.73)</u>
Balance in General Treasury:		\$ 24,299.22
Designated/Allocated:		
Printing (Need Help brochures) per approved budget		(993.01)
Tucson Homeless Connect (leftover from donations)		(1,520.05)
Tucson Homeless Connect - February 2011		(2,000.00)
Fiscal agent fee per approved budget		(1,700.00)
Street Count expenses per approved budget		(300.00)
PTEH Public Relations Campaign		(9,246.59)
		<u>(15,759.65)</u>
Balance available in General Treasury:		8,539.57

**Project Action (HPRP)
Summary Report to TPCH
February 10, 2011
December 1, 2009 to December 31, 2010**

Eligible Clients Served

Prevention		Rapid Re-Housing		TOTAL	
Households	Individuals	Households	Individuals	Households	Individuals
204	537	36	97	240	635
85%	85%	15%	15%	--	--

Client Characteristics

Household n=240 Households

Households with children under 18: n=137 (57%)

Households with adults only: n=103 (43%)

- Household size: Range - 1 to 8 Average size - 2.6
- Average number of children in household: 2.2 Average child age: 7.7
- Total number of children six and under: 135 (44% of all children)
- Average number of adults in household: 1.0 Average adult age: 38

Veteran Status: 12.2% (Adults age 18 or over =329)

Numbers of clients by prior residence type:

Type of Residence* Household was living in prior to HPRP	Percent of Total Number (N=635)
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	2.7%
Hospital (non-psychiatric)	.5%
Hotel or motel paid for without emergency shelter voucher	1.3%
Jail, prison or juvenile detention facility	.2%
Other	.9%
Owned by client, no housing subsidy	2.8%
Place not meant for habitation inclusive of 'non-housing service site (outreach programs only)	2.8%
Rental by client, no housing subsidy	75.6%
Rental by client with other (Non-VASH) house subsidy	.6%
Staying or living in a family member's room, apartment or house	7.2%
Staying or living in a friend's room, apartment or house	3.6%
Transitional housing to homeless, including youth	1.4%
Refused to answer	.2%

Client Exit Information

Households

Total Exited Households = 170. About 71% of all households (240) who enrolled in Project Action since December 1, 2009 have exited from the program.

Individuals

- Total Exited Individuals = 435.
- Average number of days in program=142 days which is 4.7 months. There is considerable variation in program stays – range of 12 to 393 days.
- 94% (n=409) exited the program with some type of permanent housing.
- Of the total who exited, 78.6% exited to live in regular (market rate) rental housing, 9.6% exited to subsidized rental housing that they were eligible for, and 2.7% lived in a home that they owned.

How many people contacted the program and through what mechanism?

	Number	Percent
Referrals from rural providers	99	9.0
Email via Project Action Web Site	576	52.2
Voice mail via Project Action phone #	375	34.0
Southern Arizona Legal Aid referrals	23	2.1
VASH referrals	26	2.4
Unknown	4	0.4
Total	1103	100%

**Emergency Financial Assistance Provided for Project Action Clients
From HMIS Program Expenditures Report (Does not include Program Expenses)**

	PREVENTION				RE-HOUSING				TOTAL
	City	County	Total	% of Total	City	County	Total	% of Total	
Summary	460,656	236,681	697,337	88.6%	47,604	42,014	89,618	11.4%	786,955

Detail									
Rent Assistance	387,644	183,756	571,401		28,590	27,915	56,505		627,907
Security and utility deposits	16,939	11,89	28,831		12,273	7,181	19,454		48,286
Utility payments	47,733	31,60	79,334		4,870	4,929	9,800		89,135
Moving cost assistance	8,339	6,705	15,045		1,594	1,587	3,181		18,226
Motel and Hotel vouchers	0.00	2,725	2,725		275	400	675		3,400

Emergency assistance payments

City of Tucson: \$508,260.83 (64.6%)
 Pima County: \$278,695.03 (35.4%)

Staffing Pattern

Position	Oct 2009 – Aug 2010	Sept 2010 – Nov 2010	Dec 2010 – Jan 2011	Feb 2011
Contract Specialists	2	3	3	3.5
Resource Specialists	3	3	5	7.65
Intake Specialists	0	.65	1.65	2
Coordinators	2	2	2	2

Communication and Outreach

- **Inform and Education Referral Sources Regarding Eligibility Requirements**
 - **Must have experienced a Sudden and Significant Event**
 - **50% AMI**
 - **No more then \$3,000 in liquid assets (savings account)**
 - **Pima County resident for at least 3 months**
 - **Homeless or about to be and have an eviction notice**
 - **Willingness to participate in case management, job search and financial education class**
- **Increase Shelter Referrals for Rapid Re-Housing**
- **Encourage Referrals from Domestic Violence Shelters and Aging Population**

Call Jodie at 837-5363 or Jane 243-6763 for a staff presentation

Project Action

Call: 882-7462 or 1-877-876-7462

Web access: www.pimacountyhelp.org