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# TUCSON PIMA COLLABORATION TO END HOMELESSNESS

## General Council

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### July 14, 2011 Minutes – DRAFT

Chair: Steve Nelson

<b>Next Meeting:</b> August 11, 2011, 3:00 – 4:30 p.m., Rillito-Sabino Rm. Sentinel Bldg., 320 N. Commerce Park Loop
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#### TOPICS DISCUSSED

- 1. Minutes.** Phyllis Russell asked that the minutes be changed to reflect the change in CHALENG meeting. Barbara Montrose asked for grammatical corrections to be submitted by email. Mary Pat Sullivan moved that the minutes be approved as corrected. Bill Magnotto seconded. **Motion passed.**
- 2. Chairperson's report.**
  - **Chairperson's report.** Steve Nelson reported that he has extended on TPCCH's behalf, and that CPSA has accepted the position of TPCCH fiscal agent until such time as TPCCH selects a collaborative applicant. A Memorandum of Understanding will be developed and submitted for General Council approval. Letters to grantors requesting the change in grant designation to the new fiscal agent are in process. The point of contact will be Melissa Fellure, 520-784-5384, [melissa.fellure@cpsa-rbha.org](mailto:melissa.fellure@cpsa-rbha.org).
  - **2012 HUD Continuum of Care (CoC) competition.** Steve Nelson plans to work with the CoC consultant and CoS Committee chair tomorrow to complete TPCCH registration for the 2012 HUD Registration along with submission of the Grant Inventory Worksheet (GIW) –once approved. All required information will be uploaded. This will result in calculation of the exact amount of funding that will be available for a bonus grant for the coming fiscal year.
  - **AZCEH membership.** The Executive Committee brought submitted the motion that the General Council approves expenditure of \$200 from the TPCCH General Fund for renewal of membership in the Arizona Coalition to End Homelessness (AZCEH)". Mary Pat Sullivan seconded. **Motion passed.**
  - **Acknowledgement of Jill Rich's service.** After 16 years of service with that group, Jill Rich has retired from the TPCCH Emergency Services Committee. Sylvia Cuestas spoke about Jill's many contributions over the years, and presented her with an angel statuette and card from members. Participants presented her with several ovations.
- 3. Presentations.**
  - **Change of Executive Directors Workgroup composition motion.** Patti Caldwell presented. The rationale for and wording – with one change – of the following motion were emailed to the TPCCH list serve with the reminder of this meeting.

Patti moved, "That TPCCH form a new workgroup focused on designing and implementing an inclusive and thoughtful process to select a future Collaborative Applicant, as defined by the Hearth Act. That the membership of this workgroup shall include no less than 3 CEOs/EDs, and that the workgroup shall choose its chair. Per TPCCH conflict of interest operating policies, employees of organizations or municipalities that anticipate applying or may consider applying to be the Collaborative Applicant shall exclude themselves from this workgroup."

Laurie Mazerbo seconded.
  - Participants extensively discussed the motion; the idea of dissolving this workgroup instead of having it dissolve itself upon workgroup members' conclusion that their job is done; and whether or not conflict of interest statements having any bearing since the current workgroup will not make a decision regarding the future collaborative applicant. Mary Pat requested that participants vote "no" and explained her reasons. Steve Nelson read the conflict of interest statement from the TPCCH Operating Policies. Barbara said that the current Executive Directors

**Presentations/ Change of Executive Directors Workgroup composition motion cont'd.**

Workgroup members believe that they have important work to do and do not wish to be dissolved. Pat DeVito asked how many members there would be and how they would be selected. Patti said that members would be interested volunteers per usual TPCCH procedure.

Mark Jensen and Stan Hamnett asked to table the motion for additional information and consideration. The chair tabled the motion per TPCCH Operating Policies, and asked that Patti and Mary Pat each write a summary presentation of their points of view.

- **Next steps.** a.) Patti and Mary Pat will prepare the requested summaries of the tabled motion.  
b.) The motion and summaries will be emailed to the TPCCH list serve prior to the August General Council.
- **HUD 2012 CoC competition/GIW approval.** Jennifer Andersen presented. The Grant Inventory Worksheet must be submitted to HUD as part of the registration process for 2012 Continuum of Care Awards (CoC) competition. She moved that the General Council approve submission of the Grant Inventory Worksheet as distributed with the reminder for this meeting. Mary Pat seconded. **Motion passed unanimously.**

**4. Committee Reports.**

- **CoS Committee.** Jennifer reported. Each grantee has an opportunity to apply for an anticipated permanent support housing bonus program during this year's CoC awards process, and encouraged members to develop collaborative projects meeting HUD's goal of developing new permanent housing units. The committee's Strategic Planning Workgroup is still developing a process for performing this year's strategic planning, with an eye toward using the committee structure to do so.
- **HMIS.** Stan Hamnett reported. The committee is exploring purchasing more user licenses because all existing user licenses are currently in use.
- **Social Media.** Stan reported. The committee held an initial meeting Tuesday, discussed the different roles that the committee would fulfill, including building a database of interested community members who are not TPCCH members who can be informed and recruited for events of interest to them such as Tucson Homeless Connect and the TPCCH Annual Conference. The website has been updated to include the "We're Not Who You Think" public awareness video, and that video has been uploaded to [www.YouTube.com](http://www.YouTube.com). The next meeting is to be determined.
- **Tucson Homeless Connect.** Rick Sumner reported. Planning for the July 29<sup>th</sup> event continues. A flyer is available and was sent with today's weekly announcement. Please print, post and distribute that flyer. For the first time, free bicycle repair will be offered at the event. Transportation will be expanded to the northwest, including Marana, and to the area of the Grant/Alvernon intersection.

Jodie Barnes noted that the committee's outreach subcommittee feels strongly that word about the event needs to be more widely distributed. She distributed copies of the full-page flyer with a request that each agency post them. They will also be posted throughout the community where bulletin boards are available, and distributed at feeding sites and through Caridad-de Porres.

- **Conference.** Olivia Gutzman reported. Ninety percent of all breakout session presenters are confirmed. The committee is working on the sponsorship packets and a community promotional flyer.
- **Emergency Services.** Sylvia reported. Local congregations have so far pledged 1,242 bed nights for Project Hospitality, and 1,266 bed nights for One Step Beyond, for a total of 3,508 bed nights. Thirteen congregations have not yet scheduled their participation. A total of 152 cases of water have been collected and distributed for Project Summer Sun along with sunscreen, hats and socks. All cooling sites are currently in operation.

Brother David Buer reported that the Franciscans' cooling has averaged 55 persons daily with a high of 79 guests.

Yoli Hasler said the FEMA blankets ordered for the coming winter shelter season have not yet been shipped, and that work on setting up for the winter shelter season will begin in August.

- **Homeless Youth.** Laurie reported. The "Know Your Rights Card" that Our Family Services printed through grant funds several years ago has been updated with the assistance of an attorney to describe homeless youth's rights and suggest appropriate behavior when confronted by law enforcement officers. It will soon be reprinted. The committee is also working on a updating a youth version of "Need Help" and seeking funding to print it.

**Committee Reports cont'd.**

- **Membership.** Mary Pat reported. The committee has reviewed attendance. All voting members are in good standing, and there may be new voting members soon. She reminded everyone to sign in for every meeting and check each minutes to see that their attendance is recorded, or move to add their attendance if it was not recorded or they forgot to sign in. She added that only General Council and standing committee attendance counts toward earning voting rights. Workgroup attendance does not. The committee asks that each committee review its mission and activities, make any needed changes in the committee descriptions, and ensure that all activities are reported upon.
- **Discharge Planning.** Betty Bitgood reported. The *2011 Guidelines on Getting Out* have been completed and are available today. Please sign in for those that you take to help the committee understand how and where these guides are used, as well as how many may be needed next year.

**5. New Business.**

- **Pat Carnes celebration of life.** Long-time TPC member and social services leader Pat Carnes lost a battle with cancer not long ago. Her son and daughter are sponsoring a celebration of her life at the main offices of La Frontera Center, Inc. headquarters’ “muck room” off of Interstate 10 on West 29<sup>th</sup> Street on Friday July 29<sup>th</sup>, 4:30-6:30 p.m. Participants should take, post and distribute the provided flyers.
- **Veterans Stand Dow.** The next Veterans Stand Down will be Friday-Sunday, August 12<sup>th</sup>-14<sup>th</sup>. Homeless veterans who wish to participate should go to the VA Homeless Program, Building 90 of the Veterans Administration/Hospital complex, to sign up and be transported to the Days Inn at Interstate 10 and Congress Street. The entire hotel and adjacent event building are reserved for services and an employment fair on Saturday. Medical care will also be available. This is the first time that the sponsors, Tucson Veterans Serving Veterans, have used a hotel facility, something that has not been done elsewhere.
- **Low-cost/Pima County Land Trust seminar.**  
Announcement of today’s low cost Pima County Community Land Trust – they own land but you own house

**6. Next Meeting.** Thursday, August 11<sup>th</sup>, 3:00-4:30 p.m., Rillito-Sabino Room, City of Tucson Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

**Attendance**

Name		Organization	Email
Jennifer	Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Jodie Earll	Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Maryann	Beerling	Compass Affordable Housing	mbeerling@compassaffordablehousing.org
Danielle	Bentley	La Frontera	dbentley@lafrontera.org
Betty	Bitgood	Hope of Glory Ministries	betty@tucsonhope.org
Don	Blascak	American Red Cross	dblascak@comcast.net
David	Buer, ofm	Franciscans	buerofm@gmail.com
Patti	Caldwell	New Beginnings for Women & Children	pcaldwell@nbwctucson.org
Martha	Castañeda	Comin’ Home	mcastaneda@codac.org
Ray	Clarke	Amity Foundation Dragonfly Village	rclarke@amityfdn.org
Eric	Cross	Community advocate	errrock@live.com
Sylvia	Cuestas	Living Faith Christian Center	sylvia.cuestas@pima.gov
Pat	DeVito	Pima Country	mpdevito@aol.com
Cindy	Diaz	COPE	cdiaz@copebhs.com
Melissa	Fellure	CPSA	melissa.fellure@cpsa-rbha.org
Emily	Furrier	Youth On Their Own	
Olivia	Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org
Kathy	Hall	Carondelet	kathy.hall@carondelet.org>

**Attendance cont'd.**

Stan	Hamnett	Gospel Rescue Mission	shamnett@grmtucson.com
Yolanda	Hasler	Salvation Army	yoli.hasler@usw.salvationarmy.org
Wendy	Heiden	La Frontera	wheiden@lafrontera.org
Sally	Hueston	Hope, Inc.	sallyhueston@hopetucson.org
Mark	Jensen	SAVAHCS	mark.jensen2@va.gov
Kevin	Jackson	Wingspan	kjackson@wingspan.org
Trynia	Kaufman	La Paloma Family Services	tryniak@lapalomakids.org
Linda	Kot	Primavera Foundation	lkot@primavera.org
Jim	Kuzdal	Society of St. Vincent de Paul	jkuzdal@svdptucson.org
Elizabeth	Livingston	City of Tucson	elizabeth.livingston@tucsonaz.gov
Bill	Magnotto	La Frontera	bmagnotto@lafrontera.org
Laurie	Mazerbo	Our Family Services	lmazerbo@ourfamilyservices.org
Juanita	Molina	TMM Family Journey	jmolina@tmmfs.org
Barbara	Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Alonso	Morado	PNIP-Pima County	alonso.morado@pima.gov
Steven	Nelson	Sullivan Jackson Employment Center	steve.nelson@pima.gov
Stephanie	Noriega	Emerge!	stephanien@emergecenter.org
Joe	Ochoa	Compass Behavioral Heal	jochoa@compasshc.org
Lucia	Ortiz	Tucson Preparatory school	lcortiz@yahoo.com
Celeste	Reynolds	Salvation Army	celeste.reynolds@usw.salvationarmy.org
Jill	Rich	American Red Cross	jbr@dakotacom.net
Phyllis	Russell	Esperanza en Escalante	prussel@eeeveterans.org
Patti	Scott-Lopez	CPSA	patricia.scott-lopez@cpsa-rbha.org
Mary Pat	Sullivan	Community advocate	mpsullivan110@yahoo.com
Rick	Sumner	Primavera Foundation	rsumner@primavera.org
Michelle	Urban	Emerge	michelleu@emergecenter.org
Kim	Ward	Salvation Army	kim.ward@usw.salvationarmy.org
Harry	Wexler	Amity Foundation Dragonfly Village	hkwxler@aol.com
Rodney	Williams	Giving Tree Outreach Program	rodney@thegivingtree.org