

---

# TUCSON PIMA COLLABORATION TO END HOMELESSNESS

## Continuum of Services Committee

---

### June 29, 2011 Minutes

Co-chair/convener: Jennifer Andersen

<b>Next Meeting:</b> July 27, 2011, 8:30 – 10:00 p.m., Pantano Room. Sentinel Bldg., 320 N. Commerce Park Loop
---

<b>Report to General Council</b>
----------------------------------

- |   |
|---|
| <ul style="list-style-type: none"><li>■ Motion to approve the current grant inventory worksheet</li></ul> |
|---|

### TOPICS DISCUSSED

1. **Minutes.** Susanna Rodriguez moved and David Roun seconded that the minutes of the previous meeting be approved as presented. **Motion passed.**
2. **Strategic Planning Workgroup update.** Jennifer Andersen noted that this workgroup exists to plan the TPCH strategic planning process. The group's next meeting is Tuesday, July 5<sup>th</sup>, 2:00-5:00 p.m. The workgroup extends an invitation to anyone interested in strategic process planning design to participate, and asks that they do their assigned background work before attending.
3. **FY2012 CoC Registration Notice published.** The registration notice was published last week with a registration deadline of July 25<sup>th</sup>. This means that TPCH must complete its registration before the next committee meeting.
  - **Grant Inventory Worksheet (GIW) reallocation process.** Jennifer noted that the GIWs must always be submitted prior to registration with HUD for the annual Continuum of Care (CoC) grant submissions. Prior to registration, TPCH has an opportunity to reallocate funds from some grants to permanent supported housing. (Shelter Plus Care grant funds cannot be reallocated.) There are 22 eligible renewal projects in 2012. These are awarded to 10 grantees. Only grantees can decide upon reallocation. Grant sponsors cannot make these decisions.

Steve Nelson noted that all have grantees verified their worksheets; he has verified the CoC status and TPCH geographic codes (for City of Tucson; and Pima County); and HUD has received and returned the TPCH GIW with one correction that was previously approved but not noted on the initial GIW from HUD.

HUD has released and corrected its annual Notice of Funding Availability (NOFA), which stated that bonus projects will be available. He said that HUD's estimate of our area's pro-rata need for homeless services funds went up to more than \$3 million, which means that the 15% bonus program allotment would be \$453,828 for a one-year only grant. HUD encourages bonus programs to serve homeless and disabled families or chronically homeless individuals and families. Barbara Montrose estimated that this could support about 44 units, or, perhaps more than one project.

Steve added that the current NOFA indicated that – for continuums such as TPCH – that register this year under “hold harmless” status, all renewals will be awarded if their continuum approves of the renewals.

**FY2012 CoC Registration Notice published/GIW reallocation process cont'd**

Participants extensively discussed whether the continuum should seek funds reallocation and noted the following.

- It might be best to obtain more data on which local homeless populations are most underserved before reallocating funds.
- The strategic planning process can establish how to best serve the data-defined underserved populations
- It will be important to learn whether all grant funds for the year have been spent from each grant.
- New funds cannot be reallocated to the Homeless Management Information System (HMIS). However, existing fund may be reallocated to HMIS.

Participants reached consensus on these next step.

- **Next steps. a.)** Jennifer will contact each of the grantees with information regarding the possibility of reallocating funds and ask them to express their decision before the July 14<sup>th</sup> General Council.
  - b.)** Jennifer will report on whether there are or are not changes to the existing GIW at the July General Council and move for the Council's approval of submission of the GIW as part of the FY 2012NOFA registration process.
  - c.)** Steve will check with the Arizona HUD office regarding a re-approval process for the GIW if reallocations are desired.

- **HMIS: "rethinking use and need".** Participants discussed the status and future of the TPCH HMIS. Discussion included the following.
  - There is a need for additional HMIS user licenses and increasing demands on the time of the system administrators, for which TPCH must pay, that might be a use for reallocated funds if that is allowed. The number of user licenses provided for by the current HMIS budget is already in use, although more user licenses have been requested.
  - The CoS and HMIS Committee should work together to address how to report on community outcomes as required by HEARTH.
  - The costs must be assessed of compliance with new HUD data standards, and creating HMIS functionality to create reports required for the Annual Homeless Assessment Report (AHAR) to Congress, Pulse, Homeless Prevention and Rapid Re-housing Project, and HEARTH and reported.
  - Any costs associated with the proposed, pilot data sharing project must be defined and reported.
  - The decision on data sharing must be made by the entire TPCH community.
  - The cost to close any gaps in HMIS must be defined, and must include the cost of bringing into the reporting system any users not funded by HUD.
  - HMIS must begin to track and report homeless recidivism as required by HEARTH.
  - The HMIS Committee will need to develop and recommend policies regarding who may have licenses under the TPCH HMIS grant, how many licenses an HMIS participant organization may have; who may request specialized reports; and several other issues.
  - The HMIS Committee needs to play a crucial role in the strategic planning process.
- **Other significant changes.** There were several other changes from previous years in the NOFA, including: increased importance of measuring and reporting on outcomes as a community rather than as individual grantees; increased emphasis on the use of HMIS; an indication that HUD may include HMIS funding incentives in the FY2012 awards; and increased emphasis on the implementation and reporting of the educational assurances contained in the HEARTH Act. The latter is of particular importance to TPCH, which, in the past several years, reached out to area schools' McKinney-Vento liaisons with only partial success.

4. **Next Meeting.** Wednesday, July 27<sup>th</sup>, 8:30-10:00 a.m., Pantano Room, Sentinel Building, 320 N. Commerce Park Loop.

**Attendance**

<b>Name</b>		<b>Organization</b>	<b>Email</b>
Jennifer	Andersen	New Beginnings for Women & Children	jandersen@nbwctucson.org
Danielle	Bentley	La Frontera Center, Inc.	dbentley@lafrontera.org
Charles	Learned	SAVAHCS	charles.learned@va.gov
Elizabeth	Livingston	City of Tucson	elizabeth.livington@tucsonaz.org
Barbara	Montrose	CPSA	barbara.montrose@cpsa-rbha.org
Pam	Moseley	Pima County CDNC	pamela.moseley@pima.gov
Steven	Nelson	Sullivan Jackson Employment Center	steve.nelson@pima.gov
Susanna	Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
David	Roun	CODAC	droun@codac.org
Mary Pat	Sullivan	Community advocate	mpsullivan110@yahoo.com
Michelle	Urban	Emerge! Center Against Domestic Abuse	michelleu@emergecenter.org
Steven	Wind	LeCroy & Milligan, CoC consultants	steven@lecroymilligan.com