
TUCSON PIMA COLLABORATION TO END HOMELESSNESS

Executive Committee

September 27, 2011 Minutes

Chair: Steven Nelson

Next Meeting: October 25, 2011, 3:00-4:30 p.m. Sullivan Jackson Employment Center, 400 E. 26 th St.
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Items for October 13, 2011 TPCCH General Council agenda
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| <ul style="list-style-type: none">■ Vote on approval of bonus project proposal selected, 10 minutes.■ Vote to approve submission of existing grant renewal applications, 10 minutes.■ 51homes Campaign presentation, 10 minutes.■ Discussion of annual operating policies review and formation of review workgroup, 10 minutes.■ Announcement of Executive Committee resignations and reactivation of the 2011 Nominating Workgroup, 5 minutes. |
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TOPICS DISCUSSED

1. **Exhibit 1.** The electronic vote on the CoC grant submission timeline drew 10 votes, all in favor of the timeline. The Request for Proposal (RFP) for this year's bonus project was emailed to the TPCCH list serve the day after the vote closed. A subsequent clarification was made and the amended RFP emailed today. The amendment was to align the budget submission request with what is actually allowed by the supported housing grant program.

Steve Nelson noted that Jennifer Andersen, who had agreed to be on the rating and ranking (R&R) workgroup, has resigned because her employer has decided to apply for the bonus project. A new member is needed for the R&R workgroup.

The R&R workgroup is scheduled to meet and make its decision on October 7th. The decision will be announced, and appeals due by noon on Tuesday, October 11th.

 - **Next step. a.)** Votes on approval of the 2011 bonus project and approval of submission of existing grant renewal applications (Exhibit 2) will be placed on the October 13th General Council agenda under presentations at 10 minutes each.
 - b.)** Committee members whose organizations are not applying for the bonus project will consider joining – or asking a knowledgeable staff member to join – the R&R workgroup and contact Steve with names and contact information for potential new members.
2. **51homes.** Sarah Taouil has asked to present an update on the 51homes Campaign and a regular basis. Consensus was to do this quarterly.
 - **Next step.** A 51homes presentation will be given 10 minutes on the October 13th General Council agenda.
3. **Executive Directors Workgroup.** Susanna noted that October is the month in which the TPCCH Operating Policies are reviewed annually. The workgroup asks that formation of a workgroup be placed on the October General Council agenda. Consensus was to do this.
 - **Next step. Discussion about and assignment of responsibility for the annual operating policies review will be**
4. **Minutes.** Sylvia Cuestas moved and Marty Twohill seconded that the minutes of the August meeting be approved as presented. **Motion passed.**

5. **New Business/Resignations.** Marty noted that he will be retiring on October 18th and will no longer serve on the TPCH Executive Committee. Lisa noted that she plans to step down from Open Inn and both the committee and her vice chair position.
- **Next step.** Announcement of the resignations and re-activation of the 2011 TPCH Nominating Workgroup will be given five minutes on the October 13th General Council agenda.
6. **Next Meeting.** Tuesday, October 25th, 3:00-4:30 p.m., Sullivan Jackson Employment Center, 400 E. 26th Street.

Attendance

Name		Organization	Email
Sylvia	Cuestas	Living Faith Christian Center	sylvia.cuestas@pima.gov
Lisa	Griffin	Open Inn	lgriffin@openinn.org
Steven	Nelson	Sullivan Jackson Employment Center	steve.nelson@pima.gov
Susanna	Rodriguez	City of Tucson	susanna.rodriguez@tucsonaz.gov
David	Roun	CODAC	droun@codac.org
Marty	Twohill	SAVAHCS	martin.twohill@va.gov