
TUCSON PIMA COLLABORATION TO END HOMELESSNESS

Conference Committee

September 28, 2011 Minutes

Chair: Olivia Gutzman

Next Meeting: Tuesday, October 11, 2011, 3:00-4:30 p.m. CPSA, 535 N. Wilmot Road, Suite 201

Report to TPCCH General Meeting
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■ n/a

TOPICS DISCUSSED

1. **Minutes.** Deferred.

2. **Annual Conference preparations.**

- **Program.** The program is being assembled and will be delivered to the Holiday Inn Palo Verde tomorrow.
- **Reception update & invitations.** Olivia Gutzman reported that the planned necklace and earring set for Ms. Oliva's gift is completed. Settle Madden noted that the majority of local office holders' representatives have either pleaded that they were schedule for this day six to eight weeks ago or failed to respond. Currently, City Council Members Uhlich and Romero have said that they will try to drop by the reception. The office of Board of Supervisors Chair Ramon Valadez has said that he will try to return.
 - **Next step.** Settle will include notice of the reception in tomorrow's TPCCH weekly announcements.
- **Totals and numbers.** A total of 90 persons are registered and a total of 149 attendees including all speakers, sponsored registrants and resource fair participants/guests. The currently estimated net from is \$5,600.
- **Holiday Inn final details.** Eric reported that he ordered another 20 breakfasts and lunches to account for late registrants.
- **Attendance certificates, name tags, etc.** Olivia has completed the attendance certificates. Settle reported that Lisa Griffin is completing the name tags this afternoon, and she will have the speaker Thank You cards printed this afternoon with Olivia's and Steve's signatures.
 - **Next steps.** a.) Settle will write the keynote speaker's introduction and forward to Olivia.
b.) Settle will assemble the room host packets and sort the complete name tags and add ribbons to those of the conference committee.
c.) Committee members and Settle will meet at the conference hotel 6:45-7:00 a.m. on Friday.

3. **Next Meeting.** Tuesday, October 11th, 3:00-4:30 p.m., CPSA, 535 N. Wilmot Road.

Attendance

Name		Organization	Email
Eric	Cross	Community advocate	errrocks@live.com
Cindy	Diaz	COPE	cdiaz@copebhs.org
Olivia	Gutzman	CPSA	olivia.gutzman@cpsa-rbha.org