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# TUCSON PIMA COLLABORATION TO END HOMELESSNESS

## Tucson Homeless Connect Committee

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### June 23, 2011 Minutes

Chair: Rick Sumner

<b>Next Meeting:</b> July 14, 2011, 3:00 – 4:30 p.m., Rillito-Sabino Rm. Sentinel Bldg., 320 N. Commerce Park Loop
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<b>Report to General Council</b>
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■ n/a
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### TOPICS DISCUSSED

- 1. Chair's report.** Rick Sumner reported that all three motions presented to the June 9<sup>th</sup> TPCCH General Council were passed. Those motions were to: allocate \$4,000 from the TPCCH general fund for the next two Tucson Homeless Connect events; allow the committee to spend without General Council approval any donations designated for the events; and approve entering into a contract with the Dunbar Cultural Center to rent the center for the July 29<sup>th</sup> event. He added that there were no objections from the General Council to posting a Facebook<sup>®</sup> page for THC.

Pam Moseley and Glenn Fournie are submitting an application to the United Way for the Days of Caring with Primavera Foundation as the receiving non-profit for any Days of Caring grant.

- 2. Minutes.** Don Blascak moved and Stan Hamnett seconded that the minutes of the June 9<sup>th</sup> meeting be approved. **Motion passed.**

- 3. Outreach update.** Jodie noted that she, Wayne Steele, Pam Moseley, and Amber Stricker have met and planned outreach efforts. Amber is updating flyers for the next event. Pam is meeting with the Pima County Sheriff's Department and the Marana Police Department regarding additional pick-up points for guests. They are seeking pick-ups in the northwest and near Grant Road/Alvernon Way, and would like to post these new pick-up times on the flyer. The Hope, Inc. and Marana Health Center representatives said they would check whether they can provide vans and pick-ups in these areas. Flyer printing will be delayed for inclusion of this information. They are delaying printing until they know what those pick-up points will be. Amber noted that the next event's Facebook<sup>®</sup> page is now posted and more than half-way to having its own link (25 people to "like" it are required to establish a link)

The group has divided the metro area into four quadrants. Each member will take a quadrant and visit agencies in their quadrants with full-page flyers and a request to post them. They will also visit places where homeless persons congregate to distribute the half-page flyers as the event nears.

- **Next step.** The potential new van providers will let Amber and Jodie know what pick-up times will be for addition to the event flyers.

- 4. Providers update.** Patti reported. Invitations are prepared. She will distribute the computer file to each of the liaisons for personalization and forwarding to direct-service providers. She has updated the provider response form to encourage providers to list every service they provide and created a matrix for recording and cross-referencing those services that event volunteers can use to assist guests. Participants discussed additions to the form, including asking whether providers need chairs. Responses will be due by July 13<sup>th</sup>

Jodie noted that the podiatrist who has attended before will be unable to attend this time, and asked that participants invite any podiatrists that they may know. Don noted that Dr. Davis will be there to do eye exams and provide reading glasses.

Don noted that he is working to obtain a Pima County judge in addition to the City of Tucson judge. Art Gage noted that he specializes in working with Social Security and veterans' benefits applications and appeals, and workers' compensation claims, but may also be able to assist with minor infractions.

**Providers update cont'd.**

Patti noted that the provider packets will be placed on their tables, and liaisons will be asked to pick up providers forms, so that registration is not really needed. Wayne Steel reported that Ordinary Bikes will provide bicycle repair and \$100 worth of parts. Stan noted that he has spoken with Ajo Bikes, which will also provide repair. Chayo Long-Mendez volunteered the service of her husband, a bicycle mechanic.

5. **Budget/donations.** Previously mentioned donations are in, and no new ones received.
6. **Resources update.** The committee will need to purchase items to add to the 271 completed comfort kits to bring the number on hand to 400. There are adequate numbers of some items, (for example, there are 280 nail clippers on hand) but other will need to be purchased.
7. **AmeriCorps volunteer.** Rachel Sharp of AmeriCorps has agreed to be the assistant volunteer coordinator. She told participants about her background her, and distributed flow charts and a volunteer packet for review and editing. Participants discussed provider registration again and agreed that the providers workgroup and provider liaisons will handle provider registration separately from volunteer registration.
 

Kathleen Joy noted that the Red Cross is tentatively set to have the Emergency Response Vehicle (ERV) at the event to distribute coffee and water, and will provide 250 drawstring bags for comfort kits. She currently has a list of approximately 350 volunteers.

Kathleen and Rachel will plan to do the volunteer orientation at the next event.
8. **Food coordination.** Kelly Edwards of Gospel Rescue Mission has agreed to prepare the luncheon at the Gospel Rescue Mission and transport it to Holy Family Church. Don is working to ask Holy Family Church to allow us to use their serving area again. Because there is no kitchen to work from and burrito service decreased luncheon attendance, the City of Tucson employees will not make burritos this time, but will provide food service for the luncheon. Luncheon service will be 11:00 a.m. – 12:30 p.m.
 

Kelly distributed a list of three menu options for preparing 350 meals for \$800. Consensus was to select option #1, BBW chicken or beef sandwiches with baked beans, pineapple cole slaw, potato chips, watermelon, chocolate chip cookies, and lemonade; and to increase the number of meals to 400. Kelly said that could probably be done for under \$1,000, including obtaining the paper goods.

Jodie noted that the gentleman who has previously donated about 1,000 cookies to each of the previous events will not be able to do so, unless the committee can provide some funding for supplies. Consensus was to ask him to buy what he needs between \$20 and \$40. She also noted that the \$70 of donuts purchased for the volunteers at the last event were also eaten by providers and were not enough for all those people.

  - **Next steps.** Kathleen will approach a local bakery about providing donuts.
9. **Documentation.** Leslie Carlson reported. She noted that the guests both register and fill out an exit form reporting which services they received. In addition, each provider has a sign-in form and/or “tick sheet”. The committee is eager to better document which services (as opposed to information) are received. They will consider how best to track services, as each provider may need to have a customized “tick sheet”.
  - **Next step.** Leslie will send a draft “tick sheet” to the providers workgroup for their input.
10. **Next Meeting.** Thursday, July 14<sup>th</sup>, 1:30-2:50 p.m., Rillito-Sabino Room, City of Tucson Sentinel Building, 320 N. Commerce Park Loop.

Submitted by Settle Madden

**Attendance**

<b>Name</b>		<b>Organization</b>	<b>Email</b>
Claudia	Alfaro	Marana Health Center	calfaro@maranahealthcenter.org
Jodie	Barnes	City of Tucson	jodie.barnes@tucsonaz.gov
Don	Blascak	American Red Cross/ICH	dblascak@comcast.net
Leslie	Carlson	PTEH Coordinator	lacarlson@cox.net
Kelly	Edwards	Gospel Rescue Mission	kelly@grmtucson.com
Art	Gage	Law Offices of Arthur Gage	artgagelaw@yahoo.com
Stan	Hamnett	Gospel Rescue Mission	stanhamnett@gmail.com
Kathleen	Joy	American Red Cross/AmeriCorps	kjoy@redcrossarizona.org
Chayo	Long-Mendez	Hope, Inc.	chayolongmendez@hopetucson.org
Janette	Ruiz	Marana Health Center	jruiz@maranahealthcenter.org
Patti	Scott-Lopez	CPSA	patricia.scott-lopez@cpsa-rbha.org
Rachel	Sharp	American Red Cross/AmeriCorps	rharp@redcrossarizona.org
Wayne	Steele	Community advocate	tucson35@yahoo.com
Amber	Stricker	Our Family Services	astricker@ourfamilyservices.org
Rick	Sumner	Primavera Foundation	rsumner@primavera.org
Jose	Valencia	Gospel Rescue Mission	jose@grmtucson.com